



# GOODWOOD

## The Role

The **Health and Safety Manager** will be part of the Group Risk Department and report to the Group Head of Risk.

## About us

At Goodwood we celebrate our 300 year history as a quintessentially English Estate in modern and authentic ways delivering extraordinary and engaging experiences. Our setting, 12,000 acres of West Sussex countryside, and our story both play significant roles in Goodwood's success.

What really sets us apart is our people. It is their passion, enthusiasm and belief in the many things we do that makes us the unique, luxury brand we are.

## Passionate People

It takes a certain sort of person to flourish in such a fast-paced, multi-dimensional environment like Goodwood. We look for talented, self-motivated and enthusiastic individuals who will be able to share our passion for providing the “**world's leading luxury experience.**”

## Our Values

### Real Thing

Always inspired by Goodwood's heritage

### Derring-Do

Daring to surprise and delight

### Obsession for Perfection

Striving to do things *even* better

### Sheer Love of Life

Sharing our infectious enthusiasm

## Purpose of the role

As part of a small team, this role will be responsible for advising, monitoring and assisting the organisation in achieving legal compliance and best practice.

Overarching this purpose is to drive a change programme focusing on Goodwood meeting their legal health and safety obligations and to assist with driving a positive culture across the many varied departments and activities undertaken at Goodwood.

## Key responsibilities

- To assist and support the Group Head of Risk with the following;
  - Develop, communicate, and deliver the Group wide Health and Safety and plans
  - Be an ambassador for Goodwood in liaising with the relevant local and national authorities/working groups and associations to ensure Goodwood is kept well informed by the industry and also have a proactive role in advising appropriate industry guidance
  - Gain appropriate insights and feedback from key stakeholders

- Research and benchmark leading H&S and Security practices to ensure Goodwood adopts appropriate best practice
  - To develop all aspects of Goodwood’s Health and Safety strategy, policy & activity and ensure it is implemented consistently across the Group
  - To be a source of competent advice and to ensure the Health and Safety department can provide the required technical expertise to all areas of the Group, via the use of the in-house team or sourcing of external assistance as necessary
  - To educate and inform the senior management team with regards to Health and Safety, including liabilities, performance trends, risks and opportunities
  - To ensure that the H&S Team operate a ‘business partner’ relationship whilst challenging and supporting appropriately
  - Drive all H&S related projects
  - To act as an ambassador within the Group ensuring that Health and Safety is at the centre of all of our activities and our decision making
  - To monitor, evaluate and review existing, new and upcoming Health and Safety legislation and ensure the Group has systems & practice in place to meet legal compliance
  - To provide the leadership teams with accurate metrics on a monthly basis and identify themes and areas of concern and support and challenge business accordingly to take appropriate action
- Identify and coordinate training needs and delivering training sessions as appropriate
  - Take responsibility for aspects of fire safety management including the carrying out of Fire Risk Assessments, ensuring the process is seen through to completion
  - Manage individual projects dictated by the needs of the business, including CDM
  - Monitor and report on the status of outstanding actions and supporting and advising managers to achieve completion
  - Work with, support and advise the Goodwood events team including:
    - Proactively monitoring all health & safety related matters on the event sites during the build process, the event itself and the breakdown process.
    - Carrying out safety inspections around the event sites and ensuring all staff and contractors are working safely and in line with risk assessments and method statements.
    - Recording and investigating accident reports and briefing the Group Head of Risk as required.
  - Support and where appropriate take the lead in accident investigation, ensuring that managers close out any recommendations
  - Provide safety reports and feedback to the Group Head of Risk regarding performance and areas of concern

<b>Qualities you will possess</b>
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| <ul style="list-style-type: none"> <li>• Passion for what you do</li> <li>• Positivity and friendly with a “can do attitude”</li> <li>• Attention to detail</li> <li>• Ability to prioritise and organise</li> </ul> | <ul style="list-style-type: none"> <li>• Flexibility, tenacity and the ability to adapt</li> <li>• Good negotiation and influencing skills</li> <li>• Excellent communication skills</li> </ul> |
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## What do you need to be successful?

### Qualifications

- Experience of strategic Health and Safety/Risk Management in either a multi-site organisation or an organisation with diverse undertakings including large events
- Experience of Emergency Planning procedures, including disaster recovery and business continuity
- A full NEBOSH Diploma or equivalent
- A detailed understanding of the UK's Health and Safety legal framework, including Acts, Regulations, ACoPs and Guidance
- NEBOSH National General Certificate in Occupational Safety and Health
- NEBOSH National Certificate in Fire Safety & Risk Management or similar
- Desirable –
  - NEBOSH National Diploma in Occupational Safety and Health (level 6)
  - NEBOSH National Certificate in Construction Health and Safety

### Experience

- A proven record working in health and safety in a diverse environment
- A proven record of fire risk management (Fire Risk Assessment, inspection and compliance with the RRFSO)
- Experience of the events industry would be recommended.

Each role is assigned a level against our expected behaviour. Your role levels are set out below.

BEHAVIOUR	LEVEL
Think Customer	3
Communication & Trust	3
Taking Personal Responsibility	3
Encouraging Excellence & Commercial Success	3
Working Together	3